

2 March 1965

MEMORANDUM FOR THE RECORD

Subject: Request for Data on Records Management Program, Budget Division

1. [] OB/PAM requested Statistical Charts and Data on the operations of the Agency Records Administration Program. This information is needed in connection with the report to be submitted to the Bureau of Budget concerning President Johnson's interest in economies through Paperwork Management.

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2. I discussed this request with [] EO, DD/S who had some reservations about releasing the data to OB/PAM. He referred the request to Col. White who authorized me to give the data to them with the proviso that OB/PAM discusses this with him before making any presentation to the Bureau of Budget using this data.

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3. On 3 March, I furnished the following Charts to [] OB/PAM.

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Cumulative Tangible Savings Realized from the Agency Records Administration Program, Fiscal Years 1955-1964

Tangible Savings Realized by Fiscal Years - Forms Management

Tangible Savings Realized by Fiscal Years - Reports & Management Correspondence

Tangible Savings Realized by Fiscal Years - Records Disposition - Records Center - Vital Records

Tangible Savings Realized by Fiscal Years - Records Systems & Surveys

Fiscal Years 1957-1964 - Records Destroyed by Hdqtrs Offices, Records Destroyed at Record Center and Records Transferred to Record Center.

Records Destroyed by Headquarters Offices Fiscal Years 1957-1963 (cu.ft.)

Records in Headquarters Offices at end of FY 1957-1964 - Records in the Records Center - - - - - (cu. ft.)

Records in Agency Records Center by Component - 30 June 1964

Cumulative Receipts & Disposition of Records by FY

Archives & Records Center Net Cumulative Holdings by FY

Archives & Records Center Accessioning Disposition Activity by FY

Official Agency Forms by Components - 30 June 1964

Forms Management Program- Forms Activities []

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